

Report to:

SHAREHOLDER'S ADVISORY BOARD

Relevant Officer:

John Hawkin, Managing Director, Blackpool Waste Services Limited

Date of Decision/ Meeting

23 July 2019

BLACKPOOL WASTE SERVICES LIMITED UPDATE

1.0 Purpose of the report:

1.1 To update the Board on key developments in preparation for and commencement of kerbside waste collection service by Blackpool Waste Services Limited.

2.0 Recommendation(s):

2.1 Board members are asked to note the work to date.

3.0 Reasons for recommendation(s):

3.1 To ensure the Shareholder is up to date with progress.

3.2 Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.3 Is the recommendation in accordance with the Council's approved budget? N/A

4.0 Other alternative options to be considered:

4.1 None.

5.0 Council priority:

5.1 The relevant Council priorities are:

- The economy: Maximising growth and opportunity across Blackpool.
- Communities: Creating stronger communities and increasing resilience.

6.0 Background information

6.1 Blackpool Waste Services Limited was established in October 2018, following the decision taken by the Council's Executive, as an arms-length company to undertake the domestic waste collection.

A Blackpool Council project group led the mobilisation work up until the point of

service commencement on 1 July 2019.

The following bullet points outline key work areas actioned:

- Blackpool Waste Services Limited Board has been established with Chair, Cllr Hutton, appointed alongside Cllr Kirkland and Cllr Stansfield. Non-Executive Director, Mr Stuttard, has also been appointed with three positions currently vacant. Mr Mark Towers, Company Secretary, will be advertising and seeking to recruit key individuals prior to full Board establishment.
- (Draft) Service Agreement (Contract) for the Provision of Waste Collection Services has been issued to Blackpool Waste Services Limited outlining service specification and includes a range of key performance indicators (KPI's).
- Blackpool Waste Services Limited has registered with the Environment Agency and received its Waste Carrier Licence, valid until February 2022.
- Blackpool Waste Services Limited has registered and successfully gained a (HGV) Operator Licence from the Transport Commissioner allowing the company to operate a vehicle fleet.
- Blackpool Waste Services Limited has registered with the Information Commissioner to ensure compliance with General Data Protection Regulations (GDPR) and developed a company Data Protection Policy.
- Following a procurement process Blackpool Waste Services Limited has purchased 17 refuse collection vehicles (RCV's). The successful tenderer was Dennis Eagle who have a large base in Blackpool. Alongside the RCV's two electric vans have been purchased.
- The collection vehicles have been fitted with in cab technology 'Collective', supplied by Bartec Auto ID Limited, that is a full waste collection management system. This provides the vehicle with fully automated route information, linked to GPS, providing real time reporting.
- A management framework has been developed to ensure effective service delivery with regular scheduled meetings, including;
 - Contract Monitoring – Blackpool Council and Blackpool Waste Services Ltd.
 - Health and Safety Committee – Blackpool Waste Services Ltd, including staff representatives and Trades Union.
 - Performance Management – Blackpool Council and Blackpool Waste Services Ltd addressing future improvements around access to service,

route review and waste minimisation.

The following actions will be completed during the start-up phase of the company (three to six months):

- Business planning is currently underway to prepare a draft business plan for approval once the Board has been fully established.

6.2 The appendices to this report contain commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

6.3 Does the information submitted include any exempt information? Yes

7.0 List of Appendices:

7.1 Appendix 5(a): Service Agreement (Contract) for the Provision of Waste Collection Services (Exempt from publication).

Appendix 5(b): Service Specification (Exempt from publication).

8.0 Legal considerations:

8.1 None.

9.0 Human resources considerations:

9.1 A comprehensive consultation programme was undertaken with all staff, employed by the previous contractor, involving both face to face meetings and written communication.

TUPE legislation has been fully applied to the transfer of staff to ensure protection of existing terms and conditions of employment.

A staff induction workshop was completed prior to transfer to Blackpool Waste Services Ltd to brief all staff on company vision, training on vehicles and health and safety along with familiarisation of new working location, i.e. Layton Depot.

10.0 Equalities considerations:

10.1 Blackpool Waste Services Ltd provides a universal service to all residents of Blackpool with assisted collection and clinical waste collection available for those residents that have additional needs.

11.0 Financial considerations:

11.1 The Blackpool Council project group completed due diligence, utilising external consultants, to prepare a financial plan and provide a fee proposal for the delivery of domestic waste collection payable to Blackpool Waste Services Ltd.

12.0 Risk management considerations:

12.1 Blackpool Waste Services Ltd has developed a Strategic Risk Register.

13.0 Ethical considerations:

13.1 None.

14.0 Internal/external consultation undertaken:

14.1 Blackpool Council undertakes an annual resident satisfaction survey that provides feedback on the quality of services and will act as a baseline to monitor service improvement in future.

15.0 Background papers:

15.1 None.